



*Please attach
an ID-sized
photo of pupil*

Application for admission to the El Shaddai Christian School

Welcome to El Shaddai Christian School! As a ministry of the El Shaddai Christian Church, it is our privilege to offer an education system, based upon the Word of God, to parents who wish to raise their children in the ways of the Lord. Christian Education is essentially a partnership between the staff, pupils and their parents and, as such, has the potential to bear much fruit and a very satisfying harvest after ±12 years of schooling.

If you are enrolling a teenager into ESCS, please make sure that he/she is part of the decision-making process, although the final decision rests with the parents. It is not always easy for teenagers to work out their faith and academic aspirations as they move into this particular season of their lives.

This application form is rather lengthy, as it enables the staff to form an accurate picture of your child. Therefore please take the necessary time when completing it. We look forward to having you as part of the ESCS family and commit ourselves to doing our very best for your child.

Once completed in full, please return this form and the supporting documents as follows:

- Electronic/scanned applications: email to admissions@escs.org.za
- Physical/printed applications: drop at School Reception, for attention of Karen German

Introduction

The Application Form must be accompanied by a:

- (a) **copy** of the child's birth certificate;
- (b) photo of pupil (ID-sized head and shoulders);
- (c) photo of parents;
- (d) "Indemnity" and "Statement of Agreement", duly completed and signed;
- (e) **copy** of the child's latest academic report;
- (f) **copy** of any professional report, e.g. occupational therapy, IQ evaluation, speech therapy, etc. (If available);
- (g) **copy** of both parents' identity documents;
- (h) **copy** of child's identity document or study permit number in the case of foreign residents;
- (i) completed "Medical Information" form;
- (j) completed "Fundraising at El Shaddai Christian School" form, relating to our annual cycle fun ride.
- (k) letter of commendation from your pastor;
- (l) proof of payment of the application fee (see www.escs.org.za/info/#School-Fees for detailed schedule of fees payable). Payment should be made as follows:

Account name: El Shaddai Christian School

Bank: ABSA (632005)

Account number: 405 749 1791

Beneficiary ref: APP [YOUR SURNAME] [GRADE] [YEAR] eg. "APP SMITH GR00 2023"

The Admissions Process

1. Receipt of this form by ESCS does not imply formal acceptance into the school. Once it has been determined that a space is available and communicated to you by the school, you will be required to provide proof of payment of the enrolment fee to proceed to the next step (see www.escs.org.za/info/#School-Fees for detailed schedule of fees payable). Pay as per (l) above.
2. Once the enrolment fee has been received, your child will be required to spend a day or two at school where he/she will undergo diagnostic academic testing (e.g. school readiness tests, literacy and numeracy tests) as well as an interview. As part of the admissions process, both parents will also be interviewed. The school will contact you regarding these arrangements..
3. The school will notify you in writing of its decision regarding acceptance/rejection. The school's decisions as regards admission of a pupil is final and no reasons need to be given in the event of an application being refused.
4. Should your application be successful, it will need to be confirmed by yourselves as follows to allow admission to the school (ie. before admission):
 - Parents agree to attend a New Parent Information Meeting (Open Day) at the next convenient scheduled date; AND
 - Fee payment arrangements (generally a debit order) must be finalised with our Finance Department.
5. Should your application be rejected (ie. an enrolment offer is not made to your child for the grade you applied for), then the enrolment fee will be refunded to you. The enrolment fee will not be refunded if you have declined an enrolment offer made to you.

SECTION A: Pupil information

Personal details

Surname		First name/s (full)			
Preferred name		Initials		Home language	<input type="checkbox"/> English <input type="checkbox"/> Afrikaans <input type="checkbox"/> Other If other , write here:
Date of birth (<i>dd.mm.yyyy</i>)			Gender (Tick appropriate box)	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Grade and language of instruction applying for at ESCS	Grade _____ as from _____ (<i>date – dd.mm.yyyy</i>)		Language of instruction: <input type="checkbox"/> English <input type="checkbox"/> Afrikaans		
Siblings at ESCS	Name				Grade
	<input type="checkbox"/>				
	<input type="checkbox"/>				
	<input type="checkbox"/>				

Present school (if applicable)

Name, address (including province) and tel. number of the playschool/pre-school/school				
How long has the pupil attended the above school?				
Grade passed and year	Grade		Year	
Grade at present and year	Grade		Year	
Difficulties in subjects				
Is the pupil currently experiencing difficulties in any subjects or has he/she repeated a year or been tested for learning difficulties? (<i>Tick appropriate box</i>)				<input type="checkbox"/> Yes <input type="checkbox"/> No
Provide details if the answer is "Yes"				
Remember to attach copies of reports, if the answer is "Yes".				

Pupil's Christian background

The pupil's relationship with Jesus
Parental viewpoint (to be completed by parent for all Gr 00/0-6 prospective pupils) <i>Please give some perceptions of your child's commitment to Jesus, prayer life, Lordship of Jesus, attitude towards authority, etc.</i>
Pupil viewpoint (to be personally completed by all Grade 7 – 12 prospective pupils) <i>Please supply the school with some information regarding what you believe in, how your relationship with Jesus is at present, what you desire this relationship to be.</i>

Medical information of pupil

Name of medical practitioner/or institution
Telephone number of medical practitioner/or institution
State any illnesses from which pupil has suffered or still suffers from or any health factors we should know about, including surgery
Is pupil using any prescribed medicine? If so, please provide details below
Any other information that you want to bring to our attention
Notes:
<ol style="list-style-type: none"> In accordance with general school policy, the school will only treat minor superficial injuries requiring antiseptic cleaning agents (Savlon), topical anti-bacterial agents (Betadine), plasters, and the like. No oral medication will be issued. Pupils should have been immunised against the usual childhood illnesses before starting their formal schooling at ESCS.

SECTION B: Parent Information

Father/Guardian

Identity no:		Relation to pupil (e.g. father/guardian)		Title (Mr, Dr, etc.)	
Initials		Name		Surname	
Occupation:		Tel.	W:	C:	

Mother/Guardian

Identity no:		Relation to pupil (e.g. mother/guardian)		Title (Mr, Dr, etc.)	
Initials		Name		Surname	
Occupation and Employer:		Tel.	W:	C:	

Marital status

What is your marital status? <i>(Tick the applicable box)</i>
<input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Divorced and remarried <input type="checkbox"/> Widowed <input type="checkbox"/> Single

Name of enrolling parent, who is responsible for the school fees, i.e. they will receive the school fee account

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Contact Information

Home telephone number			
E-mail address for accounts, newsletters, etc. <i>(If handwritten, please write clearly.)</i>			
Mother		Father	

Address of enrolling parent/s

Street address	Postal address
Postal code:	Postal code:

ESCS Prospective Parents' Information Meeting

Have parents attended the ESCS Prospective Parents' Information Meeting? <i>(Please tick the appropriate box and enter the date)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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Parents' Christian Background

Church affiliation			
Name of pastor/minister		Telephone number	

Parents' Relationship with the Lord

<i>Please supply some information as regards: being born again, filled with the Holy Spirit, your current relationship with the Lord, how long you have known Jesus as Lord and Saviour, church activities in which you are involved (e.g. cell member) and any other pertinent information.</i>			
Father/Guardian (to be completed by the father/guardian personally)			
Mother/Guardian (to be completed by the mother/guardian personally)			

Additional Information

Motivation for pupil attending ESCS
How did you come to hear about ESCS?
Is there any other information regarding your child which we should know of?

Please sign

I acknowledge that I have read and agree to the:	
<input type="checkbox"/> Parents' Information Manual	
<input type="checkbox"/> Statement of Faith	
<input type="checkbox"/> Code of Conduct	
<input type="checkbox"/> Unique, intentional, biblically-based Curriculum.	
Father/Guardian	Mother/Guardian
Date	Date

Return address

Please return to	
The Headmaster El Shaddai Christian School PO Box 1980 Durbanville 7551	TEL. (021) 975-1980

Statement of Agreement (The school's contract with the parents)

Amos 3:3

I recognise that the El Shaddai Christian School, as a ministry of the El Shaddai Christian Church, has a highly qualified trained staff and I have confidence in their ability to perform the educational functions due my child at their discretion.

I realise that from time to time children take issue with actions that they do not agree with and that they are prone to criticise statements out of context. This being normal for children, I pledge that should this occur, I will not support the criticism; that I will correct my child, support the school staff and call in for full details if I have a question concerning an incident.

I further realise that building strong relations with my child's teacher/s to aid in the training of my child is as much my responsibility as it is the school's, and that I will pray for the staff and programme, co-operate with them in discipline, accepting their judgement in all such matters, lay a spiritual foundation through Godly example in the home, support the spiritual training of the school, discipline, etc., follow through with any work, assignments or slips to be signed, see that the child reaches school on time, send written excuses for absence or tardiness, co-operate in training the children to respect school property and pay for irregular abuse of same, attend all parent functions, and assist in publicising the school and its programme among friends.

I realise that supporting this school is a privilege and not a right. It is my intention to abide by the decisions and support the discipline of the administration.

Regarding discipline, I have taken careful note of and agree with the relevant sub-section of the Parents' Information Manual.

Regarding school fees, I understand that:

- Prompt payment of school fees is essential for efficient administration and to keep fees as low as possible.
- School fees are due on the first day of the month. A grace period of five days is arranged for my convenience.
- Statements will be sent out every month. The annual charge is spread over eleven months. I agree to pay promptly for the holiday period as well.
- Accounts not paid within 30 days, or an alternative period of time that the School Board may decide upon, will result in my child/ren automatically being placed on probationary status at the school. Difficulties that may arise in prompt payment, must be discussed with the principal.
- Parents are expected to have made other arrangements for their children's education, if the account is unpaid after 60 days, or an alternative period of time that the School Board may decide upon.
- School fees do not include the cost of books or stationery.
- The enrolling parent is responsible for paying the school fees.

- By signing the document below, I give my consent to the school to allow them to perform a detailed credit check on the enrolling parent. The findings by an outsourced company will be presented to the school in a fair and unbiased manner. The school reserves the right to accept or decline an application based upon the credit check.

Please sign

Father/Guardian	
Identity number	
Signature	
Date	

Mother/Guardian	
Identity number	
Signature	
Date	

If either party wishes to cancel the above Statement of Agreement and in doing so withdraws the child from ESCS, a full calendar month's notice of intention needs to be given. In practice, this means that notice has to be given to the Headmaster on or before the first day of the month. School fees are payable for the full calendar month of the notice period.

Please sign

Father/Guardian		Mother/Guardian	
Date		Date	

Indemnity Form

Name of Parent/Guardian			
Address			
Pupil (Full name)			
Agreement			
<p>I hereby give permission for my son/daughter to participate in school activities, including excursions and tours organised by the El Shaddai Christian School for as long as he/she is a pupil of the school. I understand and accept that all such activities, tours or excursions will be undertaken at my child's own risk. I will not hold the Western Cape Education Department, the School Board, the Headmaster or the staff members responsible for any claims in connection with any casualty, loss or damage of property or injury to the person of my child that may occur during such activities, tour or excursion, including the use of equipment, such as the Pre-primary and Primary School jungle gyms.</p> <p>I accept that the headmaster and the staff members will at all times do their utmost to ensure the safety and welfare of my child and will do what is reasonable within given circumstances.</p>			
Signature of parent/guardian		Date	

Consent form in terms of the Protection of Personal Information Act 4 of 2013 (POPI)

CONSENT TO USE PERSONAL INFORMATION¹

To enable El Shaddai Christian School to process the Learner's application and where applicable provide the required services, it needs to process the information as provided by you and as may be obtained during provision of El Shaddai Christian School's services. For purposes of this you hereby (tick the boxes below):-

Agree that El Shaddai Christian School may process your and your child's personal information; and

Acknowledge that you understand that the personal information will be processed in accordance with the El Shaddai Christian School's Privacy Policy (available online at <https://escs.org.za/> or from the school's office on request)

* **TAKE NOTE:** Personal Information shall have the same meaning as defined in the [Protection of Personal Information Act No. 4 of 2013](#) (click on link).

CONFIDENTIALITY

This document and any documentation provided by the parent/guardian in support of the child's application and during the child's attendance at the school ("**confidential information**") shall be treated as confidential. El Shaddai Christian School shall not be entitled to disclose confidential information to any person without the prior written consent of the parent/guardian, save for where El Shaddai Christian School shall be required by law to disclose such confidential information.

CONSENT TO RECEIVE MARKETING INFORMATION

By agreeing to the terms of this consent form, you expressly consent to the processing of your information for marketing purposes. You understand that by consenting, you may receive marketing materials, relevant to El Shaddai Christian School, in the form of SMS's, WhatsApps, emails etc. from the school, or in future as an Alumni. This consent will remain in place until revoked by you in accordance with the El Shaddai Christian School Privacy Policy and/or PAI Manual.

PERMISSION TO MAKE PERSONAL INFORMATION AVAILABLE ON/TO BROADCAST PLATFORMS

By agreeing to the terms of this information form, you, expressly consent to your personal information, including in the form of video recordings for a programme related to the school, as well as any participation in any school sport or school cultural event on a television station or other form of transmission or broadcasting platform including the Internet, or Apps, be used in broadcasts. In order to avoid confusion and for the sake of clarity, you hereby consent to personal information being made available for processing on any broadcasting platforms of any subsidiaries of the MultiChoice Group of companies including SuperSport Schools (Pty) Limited, SuperSport International (Pty) Limited and Showmax BV.

Kindly note that should the school partake in video recordings for a programme that will be broadcasted the school will endeavour to notify you as a parent/guardian of the same prior to broadcasting. **TAKE NOTE: that the school will only share the Learner's name, grade and/or age to the broadcasting platform(s) unless further written consent to share additional information of the Learner has been given by the Parent to the school.**

Should a parent/guardian choose to not give consent for the learner to be a part of the broadcasting as described above, kindly note that this may affect the right of the Learner to partake in the particular event, game, concert etc. that will be broadcasted.

¹ This form must be read with the El Shaddai Privacy Policy and PAI Manual. 1

CONSENT FOR PHOTOS & VIDEOS OF LEARNERS

I, (full names of a parent/guardian) _____

Hereby grant permission to El Shaddai Christian School to display photos/footage/videos of my child(ren) below as part of:

- a demonstration/project/activity in the course of classroom teaching;
- video recordings created for use in educational workshops, classrooms, advertisements, musical related performances etc. created by the school;
- the school's web pages and social media platforms (including any El Shaddai Christian School WhatsApp group, Facebook page and Instagram page);
- examples given to programme publishers, or match entries submitted to sponsors;
- El Shaddai Christian School marketing materials; and/or
- any printed publication, which includes but is not limited to, newspapers, magazines, yearbooks, and so on.

By granting this permission, I understand that El Shaddai Christian School may use photographs / footage / videos of the child(ren) for purposes such as celebrating achievements, sharing performances or sports events and making public educational opportunities, as the school governing body and the principal may well think, and that such use may include display in the El Shaddai Christian School photo gallery (website) or on the El Shaddai Christian School social media sites.

I also understand that although El Shaddai Christian School linked to the photos/footage/videos will be identified, and adults who appear in photos/footage/videos may be mentioned by name, no personally identifiable information of the child(ren), except for the name/names of the child(ren), the performance/event or matter will be used along with any photo/image/video.

I am signing this indemnity form knowing that any photos/footage/videos published on El Shaddai Christian School's website or social media platforms can be obtained and reproduced by various news organisations, including print, electronic and broadcast media, and therefore I indemnify El Shaddai Christian School of any liability that may arise from the use of photographs/footage/videos of the child(ren) in school website publications or social media platforms. In addition, I understand that there are possible dangers regarding the publication of photos, visuals and videos on a website, since global access to the internet makes it impossible to control who is accessing the information.

CONSENT FOR EL SHADDAI CHRISTIAN SCHOOL WHATSAPP GROUPS

By signing this indemnity form, I note that El Shaddai Christian School uses WhatsApp groups for certain activities or grades to submit important information regarding El Shaddai Christian School to parents/guardians so that they can be informed of current events at El Shaddai Christian School. I voluntarily participate in any El Shaddai Christian School WhatsApp group and will ensure that I will set my own privacy settings on the WhatsApp group(s) in order to keep my own information private.

I indemnify the school of any liability that may arise from the use of WhatsApp groups and possible information that can be accessed by other users.

I also understand that if I want to revoke my consent, I can do so at any stage by sending a written notification to the principal, however that all photos, videos or content already shared on a El Shaddai Christian School WhatsApp group/ social media page before I withdraw my consent may remain on the group/ social media page. Should I wish to only give consent to participate on certain El Shaddai Christian School WhatsApp Groups, I shall specify my intention on this consent form.

I also note that if I choose not to sign the indemnity form, I am aware that I will forfeit important information from school. I, as a parent/guardian, will also ensure that my child(ren) will be informed of this decision and that he/she will always indicate that he/she may not be part of photographs taken by the school (should the case be).

DETAILS OF LEARNER AND SPECIFIC CONSENT (“SELECTION TABLE” – Please tick)

<u>Full name of Learner</u>	<u>Grade & Class</u>	<u>Marketing</u>	<u>Broadcasting*</u>	<u>Photos & Videos</u>	<u>WhatsApp Group</u>	<u>Specific WhatsApp Group</u>

* Should a parent/guardian choose to **not** give consent for the learner to be a part of the broadcasting as described above, kindly note that this may affect the right of the Learner to partake in the particular event, game, concert etc. that will be broadcasted.

Details of parent / guardian:	
*Learners 18 years of age or older may sign this release form themselves.	
Full Name	
Address	
City	
Postal Code	
Telephone Number	
Signature	
Date	
Signed: SCHOOL Principal	
Full Name	
Signature	
Date	

- **By signing above I give consent to the categories as selected under the selection table above**

Fund-raising at El Shaddai Christian School

History

The parents of our school have seen a variety of events over many years come and go, all to generate extra funding to be applied to the advantage of our children. These events include fashion shows, winter dinners, potjiekos days, golf days, etc. This resulted in a fragmented approach, with regular demands being made on parents' time and involvement, spread throughout the year. It also produced minimal financial rewards for much hard work!

During 1998, an application was lodged with the Pedal Power Association for a date on the cycling fun ride calendar, and a Saturday in February was allocated. Since our first event (1999), the ESCS Funride has grown to such an extent that it has become the only event, once per year, where parents are compelled to be involved and give a small fraction of their time. A Core Committee, together with portfolio heads, manage the event. The rest of the parent body are involved mainly on the day itself.

The ESCS Cycle Race

Our event has grown to become the third biggest in the Western Cape, with national TV coverage, hundreds of emails from cyclists, articles in Cycling magazines and other evidence confirming our status and ranking in the cycling community. This is largely due to the commitment of the ESCS parent body. We would like to keep it that way, since the event has produced a steadily increasing flow of profits, which are directly applied to the benefit of the ESCS pupils.

Man/Lady Power

The most basic requirement for this event to be a success is the commitment of our parents to provide manpower. This document serves to convey this message to you as new parents, and to ask you to choose where you would like to be involved. The cycling committee will endeavour to honour your choice, but may have to make some adjustments to spread the load evenly.

Kindly indicate on the next page where you would like to be involved on a Saturday in mid-February (exact date to be advised). You will receive training and the necessary equipment.

Commitment of parents to participate in the organising of the school's annual cycle race fund-raiser

Please tick **ONE BLOCK** (either in A, or in B, or in C).

	Father	Mother
Surname		
Name		
Cell no.		
Occupation		

If you are in the **medical profession**, then the race organisers will automatically allocate you to the medical portfolio on race day. Your scarce skills are required in this crucial aspect of the race.

Please tick the appropriate block below if this applies to you.

A = Medical manpower required on race day	Father	Mother
Medical doctor		
Physiotherapist		
Masseur		
Nursing		

By far the majority of parents are needed on race day as marshals. The race organisers will allocate you to either **road or water point marshalling**. This enables husband and wife to serve together.

Please tick the block below which indicates your commitment to the organisers.

B = Manpower required on race day	Father	Mother
Road marshalling		
Water point marshalling		

If you are **unable to work on race day**, which is usually the second Saturday of February, then the race organisers will allocate you to one of your preferences that you have ticked below. Much hard work lies ahead in the months before race day. Please could you therefore commit to one of the following areas:

C = Manpower required before race day	Father	Mother
Marketing – a small team ensures that the race is well marketed (work starts in October)		
Sponsorships – a critical element of the financial success (work starts in May)		
Operations – organising support services and preparing the venue for the race. (A real need exists here.)		
Entry tables (Thurs/Fri before race day from 14:00 – 19:00)		
Financial Management – budgets, expenditure approval, keeping the books		

Finally, would you consider being part of the organising committee? They meet regularly from August onwards under the leadership of the chairman. If so, please *tick the block below*.

D = Part of the organising committee?	Father	Mother
Yes		

Note It is expected that every parent should assist the school (and Core Committee) in putting on this once per annum fund-raiser. Please enter the day in your diary today – save the date now! **The committee will contact you in the 4th term to inform you of where you have been allocated based upon the above, completed table.** Thank you so much for your participation. We know that you will enjoy the cycle race event as much as we do and we do look forward to having you on board.

Theo Joubert

Chairman of the Cycle Race
info@99er.co.za

Request from Bruce McCallum to the pastors of prospective pupils

To all Pastors of prospective children at the El Shaddai Christian School

At the El Shaddai Christian School, which is a ministry of the El Shaddai Christian Church, we see our role as joining hands with the parents of pupils to assist them in their God-given role of raising their children in the ways of the Lord.

We have children from many different congregations and denominations enrolled in the school and our desire is to work with and through the Ministers/Pastors of these congregations whenever applicable. Our procedure is thus to establish contact with the Ministers/Pastors at the time of enrolment of a pupil and request their co-operation in exercising pastoral care in matters that include the pupil, the parents and the school.

The school wishes to respect the covering that a Minister/Pastor exercises over the families that are part of their flock. We believe that this is a strength in the Christian Church and so where there are matters relating to a pupil and their family that go beyond the pure academic realm, but nevertheless affect the pupil in their school life, we desire to involve the Minister/Pastor of their local church.

The purpose of this letter is to establish contact with Ministers/Pastors, to inform them of our desire to work with them in these matters and to secure their co-operation.

To this end, we would request that you please write a letter of support for the parents, as requested on the school application form.

We look forward to working with you in the years ahead.

Yours in His service

Senior Pastor

El Shaddai Christian Church